

**MINUTES  
PORT OF PEND OREILLE  
BOARD OF COMMISSIONERS MEETING  
Date: April 12, 2016**

Chairman Harkness called the meeting of the Port of Pend Oreille Board of Commissioners to order at 9:00 a.m. in the Port office located at 1981 Black Road, Usk, Washington. In attendance: Chairman Harkness, Vice Chairman Shanklin, Secretary Whysong and Port staff members Kelly Driver, Susan Bluff, and Cliff Bauer.

**For purposes of clarification, the minutes are presented as listed on the agenda, not necessarily in the order they were discussed.**

**MINUTES:** Commissioner Whysong moved to approve the minutes of March 15, 2016 as presented. Motion seconded by Commissioner Shanklin, motion so ordered by Chairman Harkness.

**COMMENTS:** None at this time.

**OLD BUSINESS:**

**1. SHOP BUILDING UPDATES:**

**A. DISCUSSION:** Pond excavation work will be the next step but we have to wait until the ground dries up before moving forward. Still waiting on drawings.

**B. ACTION:** None at this time.

**2. LEADERS MEETING:**

**A. DISCUSSION:** Discussion on individuals invited and items to discuss about the Port.

**3. PROPERTY CLEAN UP ISSUES IN CUSICK:**

**A. DISCUSSION:** Kelly and Cliff reported there has been progress; the vehicles have been moved and about two-thirds of the garbage is off railroad right of way. Kelly will be contacting the home owner again today.

**4. OTHER OLD BUSINESS:**

Discussion on office renovations including outdoor painting.

**NEW BUSINESS:**

**1. SELKIRK TRAILBLAZERS POKER RIDE:**

**A. DISCUSSION:** The annual Katherine Maupin poker ride is scheduled for May 7<sup>th</sup>. Kelly prepared the documentation which was signed by the Selkirk Trailblazers organization.

**B. ACTION:** Commissioner Whysong moved to approve the agreement as presented. Motion seconded by Commissioner Shanklin, so ordered by Chairman Harkness.

**2. METALINE FALLS SEWAGE ISSUE:**

**A. DISCUSSION:** Kelly reported on a sewer line break on Lehigh Hill. The homeowners are working to repair the problem. Gray water has seeped on to Port property. Tri-County health has been contacted.

**3. OTHER NEW BUSINESS:**

None at this time.

**STAFF REPORTS:**

**1. ROADMASTER – CLIFF BAUER:**

- Scrap 75# rail sold to Vaagen Brothers.
- Cottonwood trees removed at Metaline Falls.
- Tie replacement. East Laclede switch – 160; needs about 800 more. KMP 25 ties, pass track at Dalkena 25 second hand ties. Priest River Yard 110 ties plus ballast.
- One load of bridge materials arrived, waiting on one more. These will be used for repairs to the Kent Creek bridge.
- Working on PNC trackage.

**2. MANAGER- KELLY DRIVER:**

- LEPC meeting tomorrow.
- Continuing to work on shop project expansion.
- Most issues addressed during the meeting.

**3. FINANCIAL OFFICER- SUSAN BLUFF:**

- Susan presented the financial report and storage report information for the month ending March 31, 2016.

**4. CHIEF MECHANICAL OFFICER- BRAD BYRD:**

- Working out of town today.

**RECORDS FOR APPROVAL:**

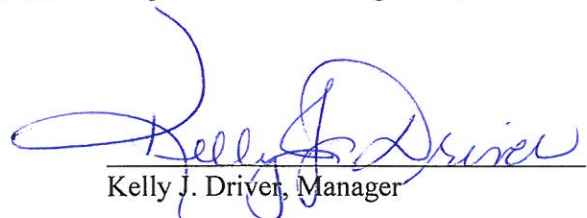
**A. TIME AND EXPENSE SHEETS:** Approved as submitted.

**B. WARRANTS:** Operating Expense warrants 42229-42358 totaling \$153,806.17 were approved as submitted.

**EXECUTIVE SESSION:** Chairman Harkness recessed the regular meeting to convene in executive session at 10:33 a.m. to discuss pending litigation. The session called for approximately 20 minutes. At 10:55 a.m. Chairman Harkness brought the meeting back to ordering stating no decisions were made in executive session.

**ADJOURN:** There being no further business Chairman Harkness adjourned the meeting at 10:56 a.m.

  
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John W. Harkness III, Chairman

  
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Kelly J. Driver, Manager

Date Approved: 05-10-16