

**MINUTES
PORT OF PEND OREILLE
BOARD OF COMMISSIONERS MEETING
Date: February 9, 2021**

Call to Order:

Chairman Kiss called the meeting of the Port of Pend Oreille Board of Commissioners to order at 9:01 a.m. in the Port office located at 1981 Black Road, Usk, Washington. In attendance: Commissioner Kiss, Commissioner D. Peterson, Commissioner K. Peterson and Port staff members Kelly Driver, Susan Bluff, and Corey Ives. There were no individuals joining via Zoom.

For purposes of clarification, the minutes are presented as listed on the agenda, not necessarily in the order they were discussed.

Minutes: K. Peterson moved to approve the minutes of the regular meeting held on January 27, 2021 as presented. Motion seconded by D. Peterson and so ordered by Chairman Kiss.

Comments: None at this time.

Old Business:

1. Shop Use:

A. Discussion: Staff reported on the estimated cost of tools for the shop. Quotes will be obtained before purchasing.

2. Public Records Requests:

A. Discussion: Kelly reported on the public records request being filled for the Newport Miner and some for the PUD. The remaining PUD requests are expected to be done by February 10th.

3. Other Old Business:

None at this time.

New Business:

1. Other New Business:

A. County Comprehensive Plan:

1. Discussion: Commissioner D. Peterson reported that he was invited to attend, via Zoom, the County Commissioner Comprehensive Plan review which was essentially an overview of the plan for the two (2) new County Commissioners.

2. Action: D. Peterson moved to direct staff to review the County Comprehensive Plan once the draft is issued for public comment and report to the Commissioners how the plan treats Port properties, and other properties along the rail corridor most suitable for rail service as well as prepare draft comments for the Commissioners to submit to the County. Motion seconded by K. Peterson, so ordered by Chairman Kiss.

Board Travel Plans/Meetings: Approval given for D. Peterson's attendance at the February 2nd Comprehensive Plan review for the County as well as the EDC meeting on February 17th.

Reports:

1. Board of Commissioners:

Provided under new business.

2. Roadmaster, Cliff Bauer- absent:

- Kelly reported crews are cutting brush.

3. Manager, Kelly Driver:

- Finishing up Public Records Requests.
- Emergency Notification System telephone number obtained for railroad crossings.
- Reported on theft of wood and trespassing along tracks.
- New FRA regulations on Part 243; these will be very detailed programs that have to be completed and implemented.

4. Auditor – Susan Bluff:

- Presented the financial report information for the month ending January 31, 2021. Discussion on several line items.

5. Chief Mechanical Officer-Brad Byrd-absent:

6. Track Foreman – Corey Ives:

- January car repairs were over \$33,400.
- Working on damaged backhoe continued and as a result more parts are being ordered.
- Discussed storage car opportunities.

Records for Approval:

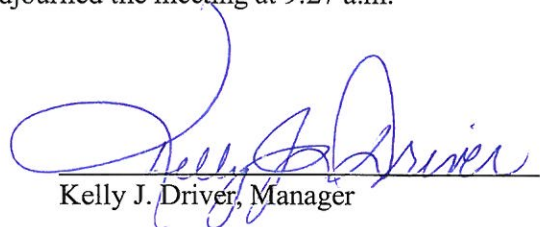
A. Time and Expense Sheets: Approved as submitted.

B. Warrants: Operating Expense warrants 49484-49533 totaling \$6,674.88 approved as submitted.

Adjourn: There being no further business Chairman Kiss adjourned the meeting at 9:27 a.m.



Ryan Kiss, Chairman



Kelly J. Driver, Manager

Date Approved: March 9, 2021