

**MINUTES
PORT OF PEND OREILLE
BOARD OF COMMISSIONERS MEETING
Date: January 11, 2022**

Call to Order:

Chairman Kiss called the meeting of the Port of Pend Oreille Board of Commissioners to order at 9:11 a.m. in the Port office located at 1981 Black Road, Usk, Washington. In attendance: Commissioner Kiss, Commissioner Peterson, and Port staff members Kelly Driver, Susan Bluff, and Myles Keogh. Participating via Zoom was Michelle Nedved from the Newport Miner.

For purposes of clarification, the minutes are presented as listed on the agenda, not necessarily in the order they were discussed.

Minutes:

Commissioner Peterson moved to approve the minutes of December 14, 2021. Motion seconded by and so ordered by Chairman Kiss.

Comments: None at this time.

Correspondence: None received.

Old Business:

1. Commissioner Districts:

A. Discussion: Kelly stated the County adopted the Commissioner Districts as discussed at the December meeting. No action necessary.

2. Other Old Business: None at this time.

New Business:

1. IRS Mileage Rate for 2022:

A. Discussion: Kelly informed the Board that the IRS updated the mileage reimbursement rate from 56 cents per mile to 58.5 cents per mile. It was the Board's choice whether to follow this update or set a different rate.

B. Action: Commissioner Peterson moved to change the mileage reimbursement rate to 58.5 cents per mile, retroactive to January 1, 2022. Motion seconded and so ordered by Chairman Kiss.

2. 2021 Accident/ Incident Report:

A. Discussion: Kelly reported, as required by the FRA and OSHA, that there were two reportable accidents in 2021.

3. Newport Miner Questions/Response:

A. Discussion: Kelly presented a draft letter to the Board for consideration in response to an email received on December 15, 2021, from Newport Miner Editor, Michelle Nedved,

B. Action: Commissioner Peterson moved to approve the letter as drafted. Motion seconded and so ordered by Chairman Kiss.

4. Motor Car Rides:

A. Discussion: Kelly stated that the North American Rail Car Organization (NARCO) had reached out regarding the possibility of running their motor cars on the POVA owned and leased lines in 2022. BNSF no longer allows these rides, which includes operating on the leased portion, so only the POVA line from

Newport to Cusick is a possibility. There was some discussion including prior rides on POVA line, insurance coverage, costs per car and a POVA hyrail and employee required to accompany the riders.

The Board feels this is a good event and would allow a ride. Kelly will contact NARCO and work on an agreement.

5. Other New Business: None at this time.

Board Travel Plans/Meetings: None planned at this time.

Reports:

1. Board of Commissioners: None at this time.

2. Manager, Kelly Driver:

- Stated Railroad insurance for 2022 is bound. Cost is higher due to fewer market options for short lines.
- Employee meetings regarding changes to Personnel Policy, Long Term Care Coverage, Lunch waivers and more.
- Year end reports and set up for 2022.

3. Roadmaster, Corey Ives: (Absent)

- Kelly reported Corey and crews are removing snow and ice.

4. Auditor – Susan Bluff:

- Distributed financial report information for the month and year ending December 31, 2021 with discussion on areas of in budgeted vs. actual amounts.

5. Chief Mechanical Officer-Myles Keogh:

- 102 is almost done and will be ready to run for testing next week. It will run about a month then be brought back in for blasting and painting. Spent approximately \$100,00 in labor and materials.
- Two locomotives completed, waiting on BNSF inspection, should ship out on Friday.
- One big job on the 3877, rewiring and rebuild.
- A traction motor was replaced in 8325.
- Bid on a paint job for an SD 60.

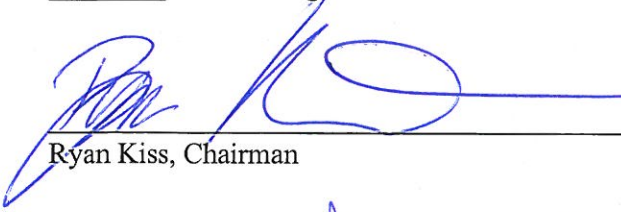
Records for Approval:

A. Time and Expense Sheets: Approved as submitted.

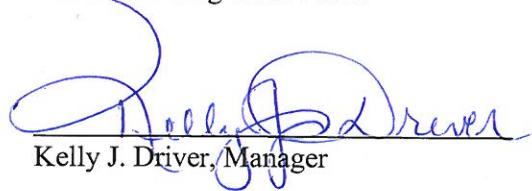
B. Warrants: Operating Expense warrants 50509-50606 totaling \$229,910.39 approved as submitted.

Executive Session: Postponed until February meeting.

Adjourn: There being no further business Chairman Kiss adjourned the meeting at 9:37 a.m.



Ryan Kiss, Chairman



Kelly J. Driver, Manager

Date Approved: 