

**MINUTES
PORT OF PEND OREILLE
BOARD OF COMMISSIONERS MEETING
Date: June 14, 2022**

Call to Order:

Chairman Kiss called the meeting of the Port of Pend Oreille Board of Commissioners to order at 9:00 a.m. in the Port office located at 1981 Black Road, Usk, Washington. In attendance: Chairman Kiss, Commissioner Peterson, Commissioner Gentle and Port staff members Kelly Driver, Susan Bluff, and Corey Ives; Myles Keogh arrived later in the meeting.

For purposes of clarification, the minutes are presented as listed on the agenda, not necessarily in the order they were discussed.

Minutes:

Commissioner Peterson moved to approve the minutes of May 10, 2022 as presented. Motion seconded by Commissioner Gentle and so ordered by Chairman Kiss.

Comments: None at this time.

Correspondence: None at this time.

Old Business:

1. Special EDC Meeting:

A. Discussion: Kelly reported that the special EDC meeting has been postponed again. It is tentatively set for October.

2. Other Old Business: None at this time.

New Business:

1. State Auditor 2020-2021 Audit:

A. Discussion: The audit is finished on site; auditors are doing wrap up work. Exit conference will be scheduled as a Zoom meeting at a later date during a Board meeting.

2. Potential Lease of Land:

A. Discussion: Kelly reported on a land use issue. She has spoken with the adjoining landowner and discussed the possibility of leasing with him. Discussion followed. Staff will continue working on this matter.

3. Port leases – threshold discussion:

A. Discussion: Kelly reported with the resignation of the WPPA executive director, things are running behind for the WPPA and they do not have a template for use yet. It could be several months before something is available.

4. PNC Bankruptcy Information:

A. Discussion: Kelly reported that the PNC Bankruptcy Trustee approved our argument on reimbursement of funds received from PNC prior to their bankruptcy declarations. The matter is closed.

6. Other New Business: None at this time.

Board Travel Plans/Meetings May/June Meetings- Attendance/Authorization:

A. Discussion: Due to a special meeting of the PUD on March 26th; both Chairman Kiss and Commissioner Gentle attended. Chairman Kiss was present at the meeting in the PUD facilities, Commissioner Gentle attended via Zoom. The PUD did not take any comments at this meeting. Port Commissioners were not at the same location and did not communicate in any manner. Information regarding the meeting was discussed.

B. Action: General consensus was that paying both Board members for this meeting was appropriate.

Reports:

1. Board of Commissioners: As discussed above.

2. Manager, Kelly Driver:

- Post -Accident recertification completed.
- Motor car rides were held on June 12. Riley Bauer accompanied the riders.
- Met with a concerned citizen on the new County Park; provided information.
- She and Corey were on a Zoom meeting with the City of Newport and BNSF regarding access to the South Bench by the developer.
- Zoom meeting with a market analyst for the Kalispel Tribe on potential light industrial industry development and rail service.
- Met with the WCIF broker regarding 2023 benefits. Medical increase looks to be between 5%-8% for 2023.
- Talked with County Community Development on rezoning of newly purchased property near Wolfred.
- Discussed potential changes to the Port's Public Records Request policy.

3. Roadmaster, Corey Ives:

- Car repairs for May were over \$47,000.
- Working on more outbound storage car inspections.
- Weed Spraying scheduled as soon as weather allows.
- Discussed a car under the bridge at Big Muddy near Ione.
- One Rotary Car shipped out by truck.
- Worked with Vaagen Brothers on rail issues from their Ione mill site.
- Had track crew cut more trees out of the tracks to accommodate weed spraying.
- Discussed tie availability and cost.

4. Auditor – Susan Bluff:

- Distributed financial report information for the month ending May 31, 2022. Storage cars continue to decline.

5. Chief Mechanical Officer-Myles Keogh:

- Department of Ecology inspection went well. Need to keep logs on a few items.
- 102 has a bad generator; it is covered under warranty.
- Cummins locomotive inspection by potential buyer.
- Painting dump boxes and other equipment.
- Usk Hall school bell will be painted this week and installed before the 4th of July.
- Shipped the 3877.

Records for Approval:

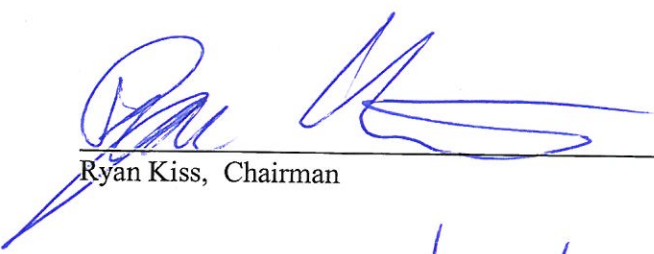
A. Time and Expense Sheets: Approved as submitted.

B. Warrants: Operating Expense warrants 50998-51083 totaling \$154,104.56 approved as submitted.

Board Workshop: None at this time.

Executive Session: An executive session was called at 9:04 a.m. for 20 minutes to discuss the performance of a public employee. At 9:25 a.m. Chairman Kiss brought the meeting back to order and stated no decision were made in the executive session and no final action was taken.

Adjourn: There being no further business Chairman Kiss adjourned the meeting at 10:31 a.m.



Ryan Kiss, Chairman



Kelly J. Driver, Manager

Date Approved:

07/12/2022