

**MINUTES
PORT OF PEND OREILLE
BOARD OF COMMISSIONERS MEETING
Date: February 7, 2023**

Call to Order:

Chairman Kiss called the meeting of the Port of Pend Oreille Board of Commissioners to order at 9:00 a.m. in the Port office located at 1981 Black Road, Usk, Washington. In attendance: Chairman Kiss, Commissioner Gentle, Commissioner Peterson and Port staff members Kelly Driver, Susan Bluff, Corey Ives, and Myles Keogh.

For purposes of clarification, the minutes are presented as listed on the agenda, not necessarily in the order they were discussed.

Minutes:

Commissioner Peterson moved to approve the minutes of January 10, 2023 as presented. Motion seconded by Commissioner Gentle and so ordered by Chairman Kiss.

Comments: None

Correspondence: None

Old Business:

1. Wolfred Property:

A. Discussion: Kelly, Mike Manus and Jamie Wyrobek met with Vaagen Brothers concerning their adjoining property at Wolfred. Kelly also reported that the stream waters shown on maps has been delisted by the DNR but DNR has not updated their maps which is causing conflicting information being received from DOE and DNR. She is proceeding with paperwork.

2. Other Old Business:

None at this time.

New Business:

1. Economic Development Appointment:

A. Discussion: Kelly suggested that Commissioner Gentle be named the Port's representative to the EDC, she, or Corey, can serve as the backup if necessary.

B. Action: Commissioner Peterson moved to appoint Commissioner Gentle as the Port's EDC representative. Motion seconded and so ordered by Chairman Kiss with Commissioner Gentle abstaining.

2. Letter of Support- Ponderay Industries Grant Application:

A. Discussion: A draft letter was presented to the Board in support of Ponderay Industries application for funding through the Department of Commerce Evergreen Manufacturing grant.

B. Action: Commissioner Gentle moved to approve the letter as drafted. Motion seconded by Commissioner Peterson, so ordered by Chairman Kiss.

3. Other New Business:

None at this time.

Board Travel Plans/Meetings:

None anticipated beyond the EDC meeting.

Reports:

1. Board of Commissioners: Commissioner Gentle reported that the Board of County Commissioners unanimously approved the County Comprehensive Plan. There was some discussion on the appeals process.

2. Manager, Kelly Driver:

- Reported on the on-the-job injury from January.
- Vision and hearing testing completed.
- Attended the EDC and LEPC meetings.
- Following several legislative issues.
- She has had discussions with the Town of Cusick regarding their sewage lift station and DOE funding.
- She and Corey met with Greg Snow on matters related to the property at Wolfred.

3. Railroad Operations Manager, Corey Ives:

- Car repairs for the month of January were just over \$12,500. He is teaching Susan the car repair billing program.
- The track liner repairs are coming along; it will be ready to go for Spring work.
- The bridge inspection reports were received.
- The rockslides at MP 2 and MP 1424 have been cleaned up.
- Issues getting lumber cars this month. He, Kelly, and Susan are all working with BNSF.

4. Auditor – Susan Bluff:

- Distributed financial report and storage car information for the month ending January 31, 2023.
- There are currently 16 storage cars online and another 53 cars in route.

5. Chief Mechanical Officer-Myles Keogh:

- Cummings unit has shipped, and we did receive the payment for the work.
- Hoping to have 102 back in service this month.
- Bid two (2) more jobs.
- A paint job will happen this month.
- Working on a rebuild which is about a two (2) month project.
- Discussion on the Inflation Reduction Act and Volkswagen settlement monies.

Records for Approval:

A. Time and Expense Sheets: Approved as submitted.

B. Warrants: Operating Expense warrants 51737-51819 totaling \$148,415.91 approved as submitted.

Executive Session: At 10:00 a.m. Chairman Kiss recessed the regular session to meet in executive session in compliance with RCW 42.30.110(b), for approximately 45 minutes. At 10:45 a.m. Chairman Kiss brought the regular meeting back to order. There were no decisions or final action taken as a result of the executive session.

The Personnel Evaluations (RCW 42.30.110(g)) are planned for the March meeting.

Board Workshop: None

Adjourn: There being no further business Chairman Kiss adjourned the meeting at. 10:45 a.m.



Ryan Kiss, Chairman



Kelly J. Driver, Manager

Date Approved: March 14, 2023