

**AGENDA**  
**Port of Pend Oreille Board of Commissioners Meeting**  
1981 Black Road, Usk, WA. 99180 – 9:00 a.m.  
**Friday, October 6, 2023**

The Port of Pend Oreille Board of Commissioners Meeting is open to the public, however, if you wish to discuss a matter with them, please make prior arrangements with the Executive Director to be placed on their agenda. If you require any reasonable accommodation to participate in the Commissioners' meeting, contact the Executive Director at 509-445-1090, at least 48 business hours prior to the meeting.

**Call to Order:** Regular meeting of the Port of Pend Oreille

**Approval of Minutes:** September 12, 2023 – Regular meeting  
September 29, 2023 – Special meeting

**Comments:** Public comments on any are welcome at this time.  
Please limit your comments to five (5) minutes.

**Correspondence:**

**Old Business:**

1. Shop Expansion – Selection of Architect and Engineering Firm  
A. Discussion B. Action

2. Comprehensive Plan Draft  
A. Discussion B. Action

3. Personnel Policy Changes  
A. Discussion B. Action

4. Policy 3009- Remote Work  
A. Discussion B. Actin

5. Other Old Business

**New Business:**

1. Salary Schedule  
A. Discussion B. Action

2. Resolution 2023-01 Surplus Property  
A. Discussion B. Action

3. Newport Property  
A. Discussion B. Action

4. Office Expansion  
A. Discussion

5. Other New Business  
A. Discussion B. Action

**Board Travel Plans/Meetings:**

October/November Meetings – Attendance/Authorization  
A. Discussion B. Action

**Reports:**

1. Board of Commissioners  
2. Executive Director  
3. Railroad Operations Manager  
4. Auditor  
5. Chief Mechanical Officer  
6. Grant Writer

**Records for Approval:**

1. Time and Expense Sheets  
2. Warrants: Operating Expense Fund  
525532 – 552637 Totaling \$265,929.83

**Board Workshop**

**Executive Session:**

RCW 42.30.110(b) – Real Estate  
RCW 42.30 110(g) – Personnel - Evaluation Discussions

**Adjourn:**

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**One or more Commissioners may attend any of the following meetings/events either in person, via telephone or electronic means (times and locations subject to change and need to be verified with that specific organization):**

**Scheduled Day:**

Third Wednesday of each month  
Second Thursday of each month

**Meeting, Location, and other information:**

EDC – Next Meeting: October 18 - 8:30 a.m. Cutter Theatre Metaline Falls  
NPO Chamber – October 19

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**The above agenda is subject to change.**