

**AGENDA**  
**Port of Pend Oreille Board of Commissioners Meeting**  
1981 Black Road, Usk, WA. 99180 – 9:00 a.m.  
**Tuesday, February 13, 2024**

The Port of Pend Oreille Board of Commissioners Meeting is open to the public, however, if you wish to discuss a matter with them, please make prior arrangements with the Executive Director to be placed on their agenda. If you require any reasonable accommodation to participate in the Commissioners' meeting, contact the Executive Director at 509-445-1090, at least 48 business hours prior to the meeting.

**Call to Order:** Regular meeting of the Port of Pend Oreille  
**Approval of Minutes:** January 9, 2024 – Regular meeting

**Diesel Fuel Bid Opening:**

**Comments:** Public comments on any are welcome at this time.  
Please limit your comments to five (5) minutes.

**Correspondence:**

**Executive Session:** Interviews for Economic Development Director  
RCW 42.30 110(g) – Personnel

**Continuation of Meeting:** February 16, 2024 9:00 a.m.

**Executive Session:** Second Round Interviews for Economic Development Director

**Old Business:**

1. Architect and Engineer Contract  
A. Discussion

2. ADO Updates

A. Discussion B. Action

3. Newport Property

A. Discussion

4. Usk Sub Area Plan

A. Discussion

5. Other Old Business

A. Discussion B. Action

**New Business:**

1. Personnel Policy Change  
A. Discussion B. Action

2. Public Records Request Corrections

A. Discussion B. Action

3. Lions Club Railrider Agreement

A. Discussion B. Action

4. EDC Website

A. Discussion B. Action

5. Resolution 2024-01 – ADO Credit Card

A. Discussion B. Action

6. Resolution 2024-02 ADO Account and Subaccount

A. Discussion B. Action

7. Resolution 2024-03 Remote attendance  
By Board and Staff Members

A. Discussion B. Action

8. Resolution 2024-04 Surplus Property Update

A. Discussion B. Action

9. Resolution 2024-05 0 Transaction of Business

A. Discussion B. Action

10. Other New Business

A. Discussion B. Action

**Board Travel Plans/Meetings:**

February/March Meetings –  
Attendance/Authorization

A. Discussion B. Action

**Reports:**

1. Board of Commissioners

2. Executive Director

3. Railroad Operations Manager

4. Auditor

5. Chief Mechanical Officer

6. Grant Writer

**Records for Approval:**

1. Time and Expense Sheets

2. Warrants: Operating Expense Fund  
52861 -53069 Totating \$ 501,910.99

**Board Workshop**

None scheduled

**Executive Session:**

RCW 42.30.110(b) – Real Estate

RCW 42.30 110(g) – Personnel

**Adjourn:**

**The above agenda is subject to change.**