

## AGENDA

### Port of Pend Oreille Board of Commissioners Meeting

1981 Black Road, Usk, WA. 99180 – 9:00 a.m.

**Tuesday, September 24, 2024**

The Port of Pend Oreille Board of Commissioners Meeting is open to the public, however, if you wish to discuss a matter with them, please make prior arrangements with the Executive Director to be placed on their agenda. If you require any reasonable accommodation to participate in the Commissioners' meeting, contact the Executive Director at 509-445-1090, at least 48 business hours prior to the meeting. **This agenda is subject to change.**

**Call to Order:** Regular meeting of the Port of Pend Oreille  
**Approval of Minutes:** July 9, 2024 – Regular meeting  
August 13, 2024 – No meeting  
**Comments:** Public comments on any are welcome at this time.  
Please limit your comments to five (5) minutes.

#### **Correspondence:**

#### **Old Business:**

1. Architect and Engineer Update  
A. Discussion
2. Demolition -Staff Recommendation  
A. Discussion B. Action
3. Website RFP - Staff Recommendation  
A. Discussion B. Action
4. On-Call Civil Engineering  
A. Discussion B. Action
5. Pend Oreille Representatives Meeting  
A. Discussion B. Action
6. Other Old Business  
A. Discussion B. Action

#### **New Business:**

1. International Selkirk Loop Membership  
A. Discussion
2. Grant Writer Services Application  
A. Discussion B. Action
3. Grant Assistance  
A. Discussion
4. Public Access Area Policy  
A. Discussion
5. Hazard Mitigation Plan  
A. Discussion B. Action
6. Ambient Heat Exposure Policy  
A. Discussion B. Action
7. Land Lease Rates  
A. Discussion B. Action
8. Land Lease -baseball field Ione  
A. Discussion B. Action

#### **New Business, continued:**

9. Salary Schedule Update  
A. Discussion B. Action
10. Policy 1003 Small & Attractive Assets -Update  
A. Discussion B. Action
11. Additional meeting dates – Resolution 2024-10  
A. Discussion B. Action
12. Other New Business  
A. Discussion B. Action

#### **Board Travel Plans/Meetings:**

- Sept./Oct. Meetings - Attendance/Authorization  
A. Discussion B. Action

#### **Reports:**

1. Board of Commissioners
2. Executive Director
3. Railroad Operations Manager
4. Auditor
5. Chief Mechanical Officer
6. Grant Writer
7. Economic Development Director

#### **Records for Approval:**

1. Time and Expense Sheets
2. Warrants:  
Operating Exp. Fund- 53574-53816 Totaling \$751,875.96  
ADO Fund – 2512-2532 Totaling \$18,704.40

#### **Board Workshop**

None scheduled

#### **Executive Session:**

RCW 42.30.110(b) – Real Estate – 30 mins.  
RCW 42.30 110(g) – Personnel – 30 mins.

#### **Adjourn:**