

**AGENDA**  
**Port of Pend Oreille Board of Commissioners Meeting**  
1981 Black Road, Usk, WA. 99180 – 9:00 a.m.  
**Tuesday, February 11, 2025**

The Port of Pend Oreille Board of Commissioners Meeting is open to the public, however, if you wish to discuss a matter with them, please make prior arrangements with the Executive Director to be placed on their agenda. If you require any reasonable accommodation to participate in the Commissioners' meeting, contact the Executive Director at 509-445-1090, at least 48 business hours prior to the meeting. **This agenda is subject to change.**

- Call to Order:** Regular meeting of the Port of Pend Oreille
- Approval of Minutes:** January 14, 2025 Regular meeting  
January 17, 2025 - Cancelled
- Comments:** Public comments on any are welcome at this time.  
Please limit your comments to five (5) minutes.
- Correspondence:** North Pend Oreille Valley Lions Club Thank You Card

**Old Business:**

1. Website  
A. Discussion
2. Employee Safety Dinner New Date  
A. Discussion
3. Salary Schedule Update  
A. Discussion B. Action
4. Other Old Business  
A. Discussion B. Action

**New Business:**

1. Bigfoot Festival Parking  
A. Discussion B. Action
2. Policy 1002 Update.  
A. Discussion B. Action
3. Policy 1501 Update  
A. Discussion B. Action
4. Resolution 2025-01 Surplus Property  
A. Discussion B. Action
5. Trips to Olympia-Port and WEDA days  
A. Discussion
6. ADO Succession Plan  
A. Discussion B. Action
7. Other New Business  
A. Discussion B. Action

**Board Travel Plans/Meetings:**

February and March. Meetings - Attendance/Authorization  
A. Discussion B. Action

**Reports:**

1. Board of Commissioners
2. Executive Director
3. Railroad Operations Manager
4. Auditor
5. Chief Mechanical Officer
6. Grant Writer
7. Economic Development Director
8. Grant Writer Services

**Records for Approval:**

1. Time and Expense Sheets
2. Warrants  
Operating Exp. Fund- 54165 -54273 Totaling \$330,236.89  
ADO Fund – 2577- 2586 Totaling \$ 10,431.47

**Board Workshop**

None scheduled

**Executive Session:**

RCW 42.30.110(b) – Real Estate –30 minutes  
RCW 42.30 110(g) – Personnel – Evaluations – 45 minutes

**Adjourn:**