

**AGENDA**  
**Port of Pend Oreille Board of Commissioners Meeting**  
1981 Black Road, Usk, WA. 99180 – 9:00 a.m.  
**Tuesday, March 11, 2025**

The Port of Pend Oreille Board of Commissioners Meeting is open to the public, however, if you wish to discuss a matter with them, please make prior arrangements with the Executive Director to be placed on their agenda. If you require any reasonable accommodation to participate in the Commissioners' meeting, contact the Executive Director at 509-445-1090, at least 48 business hours prior to the meeting. **This agenda is subject to change.**

**Call to Order:** Regular meeting of the Port of Pend Oreille

**Approval of Minutes:** February 11, 2025  
February 21, 2025 – Cancelled

**Presentation:** MMEC Architects – Shop Project Update

**Comments:** Public comments on any are welcome at this time.  
Please limit your comments to five (5) minutes.

**Correspondence:**

**Old Business:**

1. Website  
A. Discussion
2. Employee Safety Dinner  
A. Discussion
3. Other Old Business  
A. Discussion B. Action

**New Business:**

1. Policy 1502 Update.  
A. Discussion B. Action
2. Policy 4009 -Artificial Intelligence Use  
A. Discussion B. Action
3. Trip to Olympia -Rail Caucus  
A. Discussion B. Action
4. Second quarter Pend Oreille Rep. meeting 6/25  
and location setting  
A. Discussion
5. Other New Business  
A. Discussion B. Action

**Board Travel Plans/Meetings:**

March and April Meetings - Attendance/Authorization  
A. Discussion B. Action

**Reports:**

1. Board of Commissioners
2. Executive Director
3. Railroad Operations Manager
4. Auditor
5. Chief Mechanical Officer
6. Grant Writer
7. Economic Development Director

**Records for Approval:**

1. Time and Expense Sheets
2. Warrants:  
Operating Exp. Fund- 54274 -54385 Totaling \$258,746.67  
ADO Fund – 2587-2595 Totaling \$ 28,628.34

**Board Workshop**

None scheduled

**Executive Session:**

RCW 42.30.110(b) – Real Estate –  
RCW 42.30 110(g) – Personnel –

**Adjourn:**